

ooSooM

Task Management and Secure Digital Filing

 **arten science**



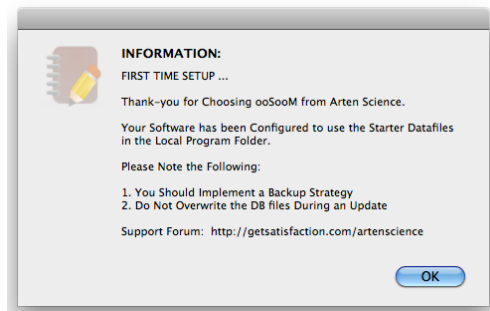
Getting Started

After downloading ooSooM you need to double click the downloaded file to extract the ooSooM folder.

Drag the extracted ooSooM folder to an appropriate place on your computer. On Windows this may be the **Program Files** folder, on Mac OSX this may be the **Applications** folder. You can even drag the ooSooM folder onto an external hard disk or USB pen drive and run it from there should you wish to do so.

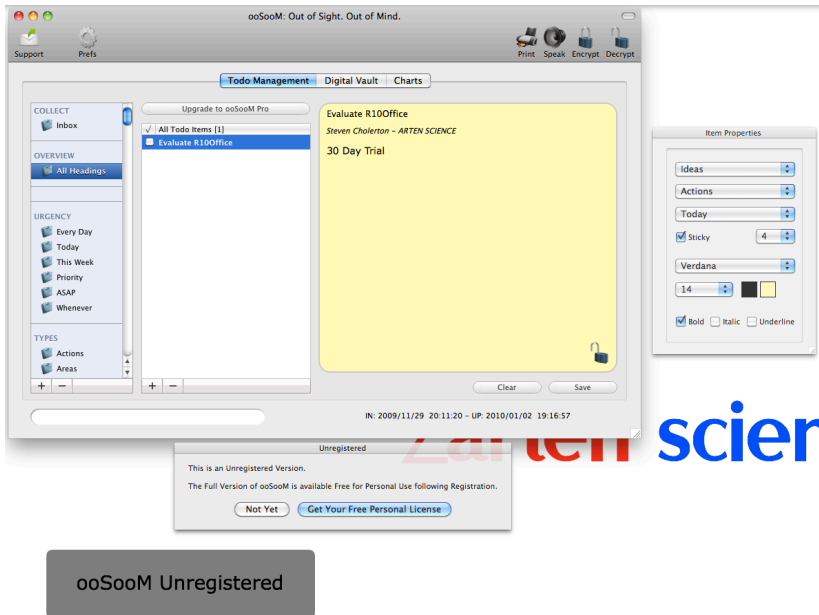
After moving the folder into your desired location, open the folder and inside you will find the actual ooSooM program. Double click to run the program.

The first thing you will see is a message informing you that default databases have been setup for you:



The main ooSooM screen will then open along with a nag screen encouraging you to register and receive your serial number.

See overleaf for an image of what you should now see on your screen, these images are taken from Mac OSX so will look slightly different if you are running Windows. Note: the main window may be hiding the smaller window.



If you wish to register immediately then click the 'Get Your Free Personal License' button. This will open an email for you, just fill in your name and press Send. You will receive a license via email usually within an hour, although it can take up to 24 hours. When you get the license see the next section 'Registering ooSooM' for details on how to input your Name and Serial Number.

If you wish to try ooSooM before registering then click the 'Not Yet' button to close the nag screen.

You can now freely go ahead and start using ooSooM. See the ooSooM manual for additional details on using Todo Items and Vault Items.

If you want to use the Encryption features of ooSooM you need to input your [R10Cipher](#) or ooSooM Pro Serial Number. See the manual section on Encryption for details on how to do this.

Enjoy. - Steve Cholerton January 2010